

The following information applies to Community Safety including CCTV, Community Wardens, Environmental Crime, Off-Street Parking and Anti-Social Behaviour Enforcement, Safeguarding and Community Safety Partnership (including Tamworth Vulnerability Partnership).

**Data Controller:**

Tamworth Borough Council  
Marmion House  
Lichfield Street  
Tamworth  
Staffordshire  
B79 7BZ

**Data Protection Officer:**

Nicola Hesketh  
Tamworth Borough Council  
Marmion House  
Lichfield Street  
Tamworth  
Staffordshire  
B79 7BZ

Email: [data-protection@tamworth.gov.uk](mailto:data-protection@tamworth.gov.uk)

**Retention:**

Records are kept in accordance with the Council's disposal schedule and we will not keep your information for longer than necessary. Our Retention Schedule can be found at:

<https://www.tamworth.gov.uk/sites/default/files/privacy/Retention-Schedule.pdf>

**Rights:** You have certain rights under UK Data Protection law including:

- The right to be informed
- The right of access to your personal data
- The right of rectification (to have any inaccuracies corrected)
- The right of erasure (to have your records deleted)
- The right to restrict processing
- The right to data portability
- The right to object
- Rights in relation to automated decision making and profiling

All rights may not be available to you in all circumstances. Further information about your rights is available on our website at: <http://www.tamworth.gov.uk/privacy-notice> or the ICO Website at: <https://ico.org.uk/for-organisations/guide-to-the-general-data-protection-regulation-gdpr/individual-rights/>

### **Information Collected**

Information we collect about you may include:

Name  
Address  
Date of Birth  
Gender  
Contact Information  
Images through Body Cams and CCTV  
Criminal  
Financial  
Details about your family

### **“Special” category Information Collected**

Health  
Vulnerability  
Race  
Religion  
Political  
Sexuality

### **Purpose Collected**

We use this information to investigate and prevent crime and disorder, to reduce the fear of crime, safeguard vulnerable members of our communities, bringing offenders to justice, increase Community Safety, and to share as intelligence with partners.

We also use personal information to issue fixed penalty notices in line with our statutory duties.

### **Legal Purpose**

We will only use your personal information when the law allows us to or under **Vital Interest**. Most commonly we will use your personal information under **Public Task** as the processing is necessary for us to comply with the law namely (but not exhaustive):

Crime and Disorder Act 1998 (Reformed 2014)  
Anti-Social Behaviour, Crime and Policing Act 2014  
Anti-Social Behaviour Act 2003

Environmental Protection Act 1990  
Clean Neighbourhoods and Environment Act 2005  
Care Act 2014  
Equality Act 2010  
Refuse Disposal (Amenity) Act 1978  
Domestic Abuse Bill 2018 (and any subsequent Act)  
Serious Crime Act 2015  
Domestic Violence, Crime and Victims Act 2004  
Civil Procedure Rules 1998 and 2017  
Public Health Act 1936 and 1961  
The Children Act 1989 and 2004  
Education Act 1996 and 2002  
Modern Slavery Act 2014  
Town and Country Planning Act 1990  
Local Government (Miscellaneous Provisions) Act 1976 and 1982  
Housing Acts 1985, 1996 and 2004  
Homelessness Reduction Act 2018  
The Littering From Vehicles Outside London (Keepers: Civil Penalties) Regulations 2018  
Traffic Management Act 2004  
The Environmental Offences (Fixed Penalties) (England) Regulations 2017)  
The Unauthorised Deposit of Waste (Fixed Penalties) Regulations 2016  
Mental Health Act 1983, 1998 and 2007  
Police and Criminal Evidence Act 1984  
Regulation of Investigatory Powers Act 2000  
Learning and Skills Act 2000  
Education (SEN) Regulations 2001  
Children (Leaving Care) Act 2000  
Safeguarding Vulnerable Groups Act 2006  
Mental Capacity Act 2005  
Mental Capacity Act 2005 Code of Practice  
Immigration and Asylum Act 1999  
Local Government Act 2000  
Criminal Justice Act 2003  
National Health Service Act 1977  
National Health Service Act 2006  
The Adoption and Children Act 2002  
The Localism Act 2011  
Welfare Reform Act 2012  
Protection of Freedoms Act  
Freedom of Information Act 2000  
The Human Rights Act 1998  
Data Protection Act 1998

Some of your information may also be used:

- for the prevention and detection of fraud under Digital Economy Act 2017 (Part 5)

- for the prevention of homelessness in connection with the Housing Act (1996) and Homelessness Reduction Act 2018
- to assist with debt management or with the collection of money owing to the Borough Council such as rent, Council Tax, or other sundry debts

### **Third Parties we might share information with**

We will share your personal information with third parties where required by law. Examples of the organisations we may need to share information with are below, this list is not exhaustive:

Tamworth Borough Council Landlord Services  
 Tamworth Borough Council Private Sector Housing and Homelessness Services  
 Tamworth Borough Council Environmental Health  
 Tamworth Borough Council Revenues and Benefits  
 Tamworth Borough Council Planning  
 Tamworth Borough Council Electoral Service  
 Other Local Authorities  
 The Department for Work and Pensions  
 Welfare Services  
 Staffordshire County Council Local Support Teams  
 Staffordshire County Council Children's Safeguarding Teams  
 Staffordshire County Council Adult Safeguarding Teams  
 Staffordshire County Council Social Services  
 Staffordshire County Council Community Safety  
 Drug and Alcohol Services  
 Schools and Colleges  
 Staffordshire Police  
 Support Services  
 Staffordshire Fire and Rescue  
 Courts  
 Banks and Building Societies  
 Companies House  
 Insurance companies  
 Social Services  
 Health Services (including Mental Health)  
 Hospitals  
 Care Homes  
 General Practitioners  
 Commissioned voluntary and third sector organisations  
 Other Police forces  
 Multi Agency Safeguarding Hub  
 Office of the Police and Crime Commissioner Staffordshire  
 First Response  
 Adult Safeguarding Team  
 Staffordshire Cares

### **Third-Party Service Providers – Which third parties process my personal information?**

Third-Party Service Providers are companies who process your information on Tamworth Borough Council's behalf.

The following third-parties process personal information about you for the following purposes:

**ADT** – The Council's IT provider ADT may have to access the CCTV system on occasions where there is a fault

**Net Vision** – The Council's IT provider Net Vision may have to access the CCTV system on occasions where there is a fault

**Stoke-On-Trent Parking Services** - Stoke-On-Trent Parking Services process information on our behalf for the provision of our off-street car parking enforcement service.

### **How secure is my information with third-party service providers?**

All our third-party service providers are required to take appropriate security measures to protect your personal information in line with the GDPR regulations. Our third-party service providers are not permitted to use your personal data for their own purposes. We only permit them to process your personal data for specified purposes and in accordance with our instructions.

Your personal data is processed (including storage) within the European Economic Area only.

### **More information**

Tamworth Borough Council's Privacy Notice can be found at:  
<http://www.tamworth.gov.uk/privacy-notice> or a hard copy provided upon request.

If you have a concern about the way that we are collecting or using your personal data, we ask that you contact us in the first instance. Alternatively, you can [contact the Information Commissioner's Office](#).

This Privacy Notice may change from time to time and will be subject to annual review. The last known update/review date can be located at the top of the page.

By regularly reviewing this page you will ensure that you are always aware of what information we collect, how we use it and under what circumstances, if any, we share it with others.