

**NOTIFICATION OF 2 OR LESS GAMING MACHINES or
GAMING MACHINE PERMIT APPLICATIONS (i.e. for greater than 2
machines) for:**

NEW / VARIATION / TRANSFER

(FOR USE BY PREMISES LICENSED TO SUPPLY ALCOHOL FOR CONSUMPTION ON
THE PREMISES)

Please refer to guidance notes at the back of this form before completing

To: **Licensing, Public Protection
Tamworth Borough Council
Marmion House, Lichfield Street
Tamworth, Staffordshire, B79 7BZ
Telephone - 01827 709 445
Fax - 01827 709 434
Email - publicprotection@tamworth.gov.uk**



SECTION A – What do you want to do?

1. Please indicate what you would like to do:

- a) **Notify** licensing authority that you intend to provide up to a maximum total of 2 gaming machines category C and / or D
(if you choose this option then please complete sections D and E)
- b) Apply for a **new** licensed premises gaming machine permit
(if you choose this option then please complete sections B, D and E)
- c) Apply to **vary** an existing licensed premises gaming machine permit
(if you choose this option then please complete sections B, D and E)
- d) Apply to **transfer** an existing licensed premises gaming machine permit
(if you choose this option then please complete sections C, D and E)

**Please
tick yes**

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SECTION B – Application for grant (includes, new and variation applications)

2. How many gaming machines are you currently authorised to provide and if this is a new or variation application, how many do you wish to provide? (please complete the boxes in the table)

Machine category	Number currently authorised to provide	Number wish to provide (new or variation)
C		
D		
Total		

3. If you are applying for a new permit or a variation, when do you want the new permit or variation to start Day Month Year

Section C – Application for permit transfer (i.e. where a transfer has been requested for the Licensing Act 2003 premises licence)

Please tick yes

4. Name of person requesting the transfer

.....
.....

5. Confirmation that an application to transfer the relevant Licensing Act 2003 Premises Licence has been:

Requested

Granted

6. Please provide your existing permit, or provide reasons stating why it cannot be provided

Existing permit provided

Reason(s) why existing permit cannot be provided.....

.....

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Section D – General Information

7. Name of Premises.....

8. Address of Premises.....

9. Telephone number of Premises.....

10. Name of existing Premises Licence holder

11. Address of Premises Licence holder (if different from 8 above)

12. Telephone number (daytime) of Premises Licence holder

13. E-mail address of Premises Licence holder (where available)

14. Name, address, telephone and e-mail of agent (e.g. solicitor) if submitted on behalf of the applicant

15. Licensing Act 2003 Premises Licence Reference (i.e. number)

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Section E – Fee and Signature(s)

I enclose a sum of £_____ *
(cheques should be made payable to “Tamworth Borough Council”)

I understand that I must comply with the Gambling Codes of Practice Consolidated for all forms of Gambling issued by the Gambling Commission. (see guidance note 10)

Please note: It is an offence under section 342 of the Gambling Act 2005 if a person, without reasonable excuse, gives to a licensing authority for a purpose connected with that Act information which is false or misleading.

Dated

Signed
(by or on behalf of Licensing Act 2003 Premises Licence holder)

Print Name.....

Capacity

* the fee payable depends on the type of type of application. Fees are specified in the following table:

Application Type	Fee
Notification of a maximum of 2 gaming machines	£50
New gaming machine permit	£150
Variation of gaming machine permit	£100
Transfer of gaming machine permit	£25

Official Use Only

Date of receipt:

Signature and name of staff who received:

Date of receipt of fee:

Signature and name of staff who received fee:

Application accepted / returned (please delete as appropriate)

Date of premises licence (Licensing Act 2003) transfer (if applicable):

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Guidance notes:

1. This form is to be used for the **notification of up to 2 gaming machines** of categories C and / or D under Section 282 of the Gambling Act 2005, or for a **new application, variation or transfer** of an alcohol licensed premises gaming machine permit under the Gambling Act 2005.
2. The premises must be licensed under the Licensing Act 2003 to sell alcohol for consumption on the premises, without the requirement that alcohol is served only with food and there must be a bar for serving alcohol to customers on the premises.
3. The gaming machines must be located on these licensed premises.
4. A 'Premises Licence holder' is a person holding a Premises Licence under the Licensing Act 2003.
5. There is no statutory limit to the number of machines which may be applied for although the licensing authority has some discretion in this regard. It should also be noted that the licensing authority can cancel the permit or vary the number of machines should the premises be mainly used for making gaming machines available for use on the premises (Schedule 13 paragraph 16 Gambling Act 2005). You may therefore wish to contact the licensing authority to ask whether there is a local policy as regards applications and whether application for certain numbers of machines are decided via a hearing of local councillors.
6. The permit's duration is indefinite as it is linked to the Licensing Act 2003 Premises Licence.
7. There is a **first annual fee** payable.
 - i. Where a **permit comes into effect on the issue date** the first annual fee for the permit must be paid within 30 days after the issue date; or
 - ii. Where a **permit it is to come into effect on a date after the issue date**, the first annual fee shall be paid within-
 - (i) 30 days of the permit coming into effect; or
 - (ii) 12 months of the issue datewhichever is sooner.
8. There is **an annual fee** payable after payment of the first annual fee before each anniversary of the date of issue of the permit. Failure to pay the annual fee may result in the cancellation of the permit. The annual fee is £50. There are no annual fees payable for 2 machines or less.

9. Categories of Gaming Machine (Amendment) Regulations 2014 within the Department for Culture Media and Sport **Triennial Review** of Gaming Machine Stake and Prize Limits.

The new stake and prize limits by category of machine as of 15 January 2014 are as follows:

Category	Old maximum stake	Old maximum prize	New maximum stake	New maximum prize
B1	£2	£4,000	£5	£10,000*
B2**	£100	£500	£100	£500
B3	£2	£500	£2	£500
B3A	£1	£500	£2	£500
B4	£1	£250	£2	£400
C	£1	£70	£1	£100
D non-money prize (not crane grab)	30p	£8	30p	£8
D non-money prize (crane grab)	£1	£50	£1	£50
D money prize	10p	£5	10p	£5
D combined money and non-money prize (coin pusher/penny falls)	10p	£15 (of which no more than £8 may be money prize)	20p	£20 (of which no more than £10 may be a money prize)
D combined money and non-money prize (other than coin pusher or penny falls)	10p	£8 (of which no more than £5 may be a money prize)	10p	£8 (of which no more than £5 may be a money prize)

* with option of maximum £20,000 linked progressive jackpot on premises basis only

** Government considers the future of these machines to be unresolved pending further work which is already underway.

10. **All alcohol licensed premises which provide gaming machines for use on the premises must comply with any relevant Code of Practice issued by the Gambling Commission under Section 24 of the Gambling Act 2005.** The *Gambling Code – Consolidated for all forms of Gambling* is available via the Gambling Commission’s website at: <http://www.gamblingcommission.gov.uk/> Should you be unclear as to the provisions of the code of practice please contact the Gambling Commission or your local Council licensing service.
11. This licensing authority must notify the applicant of its grant / refusal of the application for a permit as soon as is reasonable practicable after that decision to grant / refuse has been made.

12. Where you are notifying the local licensing authority of 2 machines or less, you may wish to request an acknowledgement of receipt of the notification. The form attached to this application can be utilised for this purpose.

**REQUEST FOR ACKNOWLEDGMENT OF RECEIPT OF MY
NOTIFICATION OF 2 OR LESS GAMING MACHINES**

I,(insert name of the Licensing Act 2003 licence holder), request that this paper is returned to me at the following address and with the details below provided by the local licensing authority, so as to acknowledge my notification of 2 or less gaming machines at
.....(insert name of premises).

Insert address to which you wish this acknowledgement to be sent:

.....
.....
.....
.....
.....

<p><u>Official Use Only (to be completed by the local licensing authority)</u></p> <p>Date of receipt of notification of 2 or less gaming machines:</p> <p>Date of receipt of fee:</p> <p>Signature:.....</p> <p>Local licensing authority stamp:</p>
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