

You must be a council tenant to apply for the Right to Buy. Check if your name appears as tenant on your Tenancy Agreement. If you are unsure whether you or others are tenants, you should check with the Council's Housing Department.

## Part A: Your details and any other person applying jointly with you

**Please answer these questions in full. Use a separate sheet of paper if there is not enough room on the form to provide details of all joint applicants.**

Give the following details for each tenant(s) of the property and any family member(s) who wish to share the Right to Buy:

	<b>You</b>	<b>Your Joint Applicant</b>	<b>3<sup>rd</sup> Joint Applicant</b>	<b>Relationship to Tenant</b>
Surname				
First Names				
Title (Mr, Mrs, Ms or Other)				
Sex (Male or Female)				
Date of Birth				
Your National Insurance Number				
Address of your Current Home				
Day Time Phone Number (essential)				
Mobile Phone Number				
Email Address				
Have you or your joint applicant ever been known by any other name	<b>Yes    No</b>  If Yes – give details:			

## Part B: Other Properties and Tenancies

**Other Properties: Please answer these questions in full.**

**Use a separate sheet of paper if there is not enough room on the form to provide details for all joint applicants.**

Do you or the joint applicant(s) own or have an interest in a residential property or land in the UK or abroad? Please complete this section whether or not you currently live in the property.

**Answer even if you don't think that you own or have an interest in the property or land.**

<b>You</b>	No	Yes	<b>Joint Applicant(s)</b>	No	Yes
<i>If yes, please give details:</i>					
Your Name	Address of Property		Value of Property	If you don't live there, why not?	

Have you or the joint applicant(s) ever purchased a Local Authority property through the Right to Buy scheme?

**You**      No      Yes      **Joint Applicant(s)**      No      Yes

Date of Purchase \_\_\_\_\_ *If yes, please give details and include any documents if possible*

<b>You</b>	No	Yes	<b>Joint Applicant(s)</b>	No	Yes
Your Name	Address of Property		Value of Discount	Name of Landlord	If you don't live there, why not?

Other than your current tenancy, do you or the joint applicant(s) hold another tenancy or joint tenancy anywhere in the UK?

<b>You</b>	No	Yes	<b>Joint Applicant(s)</b>	No	Yes
<i>If yes, please give details:</i>					
Your Name	Address of Property		Name of Local Authority	If you don't live there, why not?	

## Part C: Money Laundering Regulations

We are required to comply with the money Laundering Regulations and in particular to verify the identity and permanent address of all applicants.

This is to ensure we comply with policies, adopted worldwide by financial and government authorities, preventing the use of laundering systems to disguise the proceeds of crime.

**You are therefore requested to supply details of how you intend to fund the purchase of your home. Please answer these questions in full.**

Is it by means of a mortgage?

No                      Yes                      *If yes, please give details:*

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**If you are not using a mortgage, please answer the questions A, B, C and D.**

A) Is the money a gift?

*If yes, please give details of the person giving you the money:*

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B) Is the purchase by means of an inheritance?

No                      Yes                      *If yes, please give details:*

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C) Are you using existing savings?

No                      Yes                      *If yes, please give details:*

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D) If none of the above applies, are there any other means by which you will be funding the purchase?

No                      Yes                      *If yes, please give details:*

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## Part D: Debts and Court Orders

### **Bankruptcy** Please answer these questions in full.

Have you or the joint applicant(s) ever been made bankrupt?

**You** No Yes

**Joint Applicant(s)** No Yes

*If yes, please give details:*

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### **Bankruptcy**

Is there a bankruptcy pending against you or the joint applicant(s)?

**You** No Yes

**Joint Applicant(s)** No Yes

*If yes, please give details:*

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### **Debts**

Do you or the joint applicant(s) have arrangements with any creditors (people or companies you owe money to for example IVA or DRO) and still owe them money?

**You** No Yes

**Joint Applicant(s)** No Yes

*If yes, please give details:*

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## Part E: Declarations and Signatures. Please read before signing.

All applicants must sign this declaration.

I/We grant Tamworth Borough Council permission to make any enquiries needed to confirm the information given on this form.

We may get information about you from others, or we may give information to them. If we do, it will only be as the law permits to check accuracy of information; prevent or detect crime; protect public funds. We may check information we receive about you with information in our records. This can include information provided by you as well as by others such as government departments and agencies. Please contact the Council's Data Protection Officer if you require further information.

By starting the Right To Buy with Tamworth Borough Council you have requested that we carry out this statutory function, to enable us to carry out this function we are required to send your details, including personal details to external organisations including;

Fraser Wood - Residential- who will provide an independent valuation of your property.

Engie - Who will provide an Energy Performance Certificate

Birmingham City Council – Who will do the Conveyancing on behalf of the Council

**I/We confirm that:**

**To the best of my/our knowledge and belief the information that has been provided on this form is true, complete and correct. I/we understand it is used in determining my/our eligibility for the Right to Buy.**

**I/We also understand that if I/we give false or misleading information or I/we omit information for the purpose of gaining the Right to Buy, it may be regarded as a criminal offence and action could be taken against me/us including court action and the recovery of property.**

**Tenant 1**

Signature

**Family member 1 (who is not a tenant but is sharing the Right to Buy):**

Signature

Full name

Full name

Date of birth

Date

Date of birth

Date

**Tenant 2**

Signature

**Family member 1 (who is not a tenant but is sharing the Right to Buy):**

Signature

Full name

Full name

Date of birth

Date

Date of birth

Date

